Assessment tool for Ministers of the Word
A. Vocal

Audibility

Too loud   *Too quiet*

1	2	3	4	5

Clarity

Distinct articulation of words and phrases   *Indistinct or over-produced*

1	2	3	4	5

Communication of Meaning
a) Intellectual

Clearly aware of the meaning of the reading   *Seems unaware of the meaning of the reading*

1	2	3	4	5

b) Emotional

Clearly aware of the mood and feeling of the reading   *Seems unaware of the mood and feeling of the reading*

1	2	3	4	5

c) Aesthetic

Clearly aware of the beauty of the passage   *Seems unaware of the beauty of the passage*

1	2	3	4	5

Variety in Voice

Use of broad vocal range   *Tends to the monotonous*

1	2	3	4	5

'Speed'

Too fast   *Too slow*

1	2	3	4	5

Use of pauses

Effective   *Pauses (if any) are unrelated to the meaning of the reading*

1	2	3	4	5

Other observations on vocal performance and interpretation of text

B. Presentation

Moving to Ambo

Natural   *Too rigid / too casual*

1	2	3	4	5

Posture at Ambo

Engaged, comfortable   *Ill at ease or too casual*

1	2	3	4	5

Attitude

There to serve   *Distant, rigid*

1	2	3	4	5

Relationship with congregation

Attentive   *Seemingly unaware of the congregation*

1	2	3	4	5

Use of ambo/microphone

Making good use   *Making poor use*

1	2	3	4	5

Dress/personal presentation

Appropriate   *Inappropriate*

1	2	3	4	5

Other observations on movement and posture